

**APPROVED MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
MARCH 24, 2022**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG's office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Jones called the meeting to order at 9:02 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, CA.

MEMBERS PRESENT IN PERSON

Jody Jones	Councilmember	Town of Paradise
Tod Kimmelshue	Supervisor	District 4
J Angel Calderon	Councilmember	City of Gridley
Chuck Nuchols	Councilmember	City of Biggs
Tami Ritter	Supervisor	District 3
Kasey Reynolds	Vice Mayor	City of Chico
Doug Teeter	Supervisor	District 5
Bill Connelly	Supervisor	District 1
Chuck Reynolds (arrived 9:05)	Mayor	City of Oroville

MEMBERS PRESENT REMOTELY

Debra Lucero (arrived 9:06)	Supervisor	District 2
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MEMBERS ABSENT

Tod Kimmelshue	Supervisor	District 4
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STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Ivan Garcia	Programming Specialist
Victoria Proctor	Assistant Planner
Ashley Carriere	Administrative Assistant
Amy White	Assistant Planner
Julie Quinn	Chief Financial Officer

OTHERS PRESENT

Lance Atencio, Transdev
Darleen Mendez, Caltrans District 3
Mary Neumann, Passages

1. **Pledge of Allegiance**
2. **Roll Call**

CONSENT AGENDA

3. Approval of Minutes from the February 24, 2022 BCAG Board of Directors Meeting
4. Approval of Resolution 2021/22-13 for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Zero-Emission Electric Bus Implementation Project
5. Approval of 2022/23 Preliminary Findings of Apportionment for the Transportation Development Act (TDA) Funds
- 5a. Approval of Resolution 2021/22-14 to Implement Teleconferencing Requirements During a Proclaimed State of Emergency

On motion by Board Member Ritter and seconded by Board Member K. Reynolds, the Consent Agenda was unanimously approved.

ITEMS FOR ACTION

6: Public Hearing to Receive Testimony on Unmet Transit Needs for the Butte Regional Transit System

Staff presented the Board with an overview of the Unmet Transit Needs process for Butte County, as detailed in the February 2022 Board Meeting. The culmination of the Unmet Transit Needs process is a public hearing, which Staff requested the Board open to obtain testimony on any unmet transit needs that might exist within Butte County.

Board Chair Jones opened the public hearing at 9:05am. Comments had been received throughout the previous thirty-day period that were captured separately from this public hearing. No comment was received from the public, and it was closed at 9:06 am.

The Board asked for an overview of the type of comments received and Staff detailed that comments were received about specific routes, as well as increasing service levels to the Paradise area, and service between Chico and Sacramento.

ITEMS FOR INFORMATION

7: Draft 2022/23 BCAG Overall Work Program & Budget

Staff presented the Board with the Draft 2022/23 Overall Work Program & Budget (OWP) for review. Staff detailed the twenty-three work elements included in the draft OWP, as well as the staffing needs for the upcoming fiscal year. Of note, the budget

includes work items for the Paradise Transit Center and the North Valley Passenger Rail Strategic Plan. The budget is expected to be approximately \$6,107,217.

This item was presented to the Board for information.

8: Draft 2022/23 Butte Regional Transit Service Plan & Budget

Staff presented the draft 2022/23 Butte Regional Transit Service Plan & Budget to the Board for review. The budget shows an increase of 4% overall from the previous year, which includes an hourly rate increase from the transit contractor of 3.2%. Specifically, the budget does include the cost of four electric buses, and increased fuel costs. Staff also detailed where the funding is coming from and expected farebox recovery ratio.

This item was presented for informational purposes.

9: Public Participation Plan – Draft Update

Staff informed the Board that there is a required update to the Public Participation Plan (PPP) prior to the development of the 2024 Regional Transportation Plan/ Sustainability Communities Strategy (RTP/SCS). Staff detailed that mainly this update involves small language changes and adding Zoom workshops and meetings under the acceptable form of public outreach. This update was noticed in newspapers and on the B-Line buses. Staff also participated in several in-person events to raise awareness and get feedback from the general public about this update.

This item was presented for information.

10: 2023 Federal Transportation Improvement Program (FTIP) Development

Staff updated the Board on the Federal Transportation Improvement Program (FTIP) development. The FTIP is designed to identify all transportation-related projects that require federal funding or other approval by the Federal Highway Administration for the Federal Transit Administration for the covered time period. This FTIP will cover the next four federal fiscal years through 2025/26. There was general conversation about the projects included and funding sources available for those projects.

This item was presented for information. Staff will bring the draft FTIP document to the June 2022 Board meeting for adoption at the July or August 2022 Board meeting.

ITEMS FROM THE FLOOR

11: Members of the public may present items to the BCAG Board of Directors, but no action will be taken other than placement on a future agenda.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 9:29 AM.

Attest:

Jon Clark, Executive Director

Ashley Carriere, Board Clerk

Butte County Association of Governments

Ashley Carriere 5/2/22